

Participation Agreement

Instructions: Please read the following information carefully and print page 2. After signing page 2, either scan or take a picture of it, and include it with the requested documents when submitting the application package.

Limestone District School Board welcomes international students as guests to its schools. This agreement outlines the terms that international students are expected to uphold while attending a Limestone school and, where applicable, living in a Limestone homestay.

Part A: General Policies

The student and his/her parents or legal guardians hereby agree that the student shall:

- Abide by the laws of Canada and Ontario.
- Maintain a full timetable, attend all classes, and uphold a minimum 70% average.
- Not purchase or consume tobacco or alcoholic beverages.
- Not come into contact with any narcotic. Students who violate this policy will be withdrawn.
- Not drive a motor vehicle unless legally authorized.
- Not accept employment in Canada.

Furthermore, Limestone District School Board reserves the right to:

- Make placement and program decisions that are considered to be in the student's best interests.
- Communicate any information to a student's parents and/or referring agency in the home country, regardless of the student's age.
- Authorize the public health department to administer all necessary vaccines on page 7 of the Application form unless a valid exemption has been provided.

Students who do not uphold these expectations could be subject to a review, academic probation, or withdrawal from Limestone District School Board.

Part B: Home-Stay (if applicable)

Homestay Changes or Termination

Limestone staff will work with students who experience problems in their home-stay to help resolve an issue. A homestay change will be arranged if it is considered to be in the student's, and homestay family's, best interests.

Students who initially request Limestone District School Board to provide homestay/custodianship arrangements will, under normal circumstances, agree to remain living within the Limestone homestay network for the duration of the school year. Only under extenuating circumstances may a student move out of the Limestone homestay network. Requests to do so will be reviewed by the International Education department. International students who enter the Limestone homestay program are not permitted to live without a parent or parent-like figure while studying at Limestone, regardless of age.

Students requesting to be relocated to a new homestay are required to give the International Education department and their current homestay provider at least 14 days' notice in advance. Without such notice, or mutual agreement by their home-stay provider, students may be required to forfeit part of their monthly homestay fee.

The student is a guest in the host family's home. The host family reserves the right to request Limestone to relocate the student at any time for failing to uphold household rules or behavioural expectations.

Payment of Homestay Fees

Limestone District School Board will collect homestay fees in advance, hold them in trust, and remit the full monthly fee to the homestay provider on the student's behalf. Limestone does not withhold any part of the homestay fee for this service.

General Homestay Requirements

The student and his or her parent(s) agree that the student shall:

- Respect and abide by the host family’s house rules.
- Submit a Travel Request Form to the homestay family and the International Education office at least two weeks in advance when planning to travel outside of Kingston.
- Pay for any damage he/she causes to the host family’s property.
- Keep his/her room clean and tidy.
- Do light household chores if required by the homestay family.
- Pay for personal expenses, including international telephone calls, excessive internet useage, and personal hygiene items.
- Always notify the homestay parents of his/her whereabouts.

Part C: REFUND POLICY

Limestone District School Board International Education Program’s refund policy is posted online at <http://www.studykingston.com/fees-and-refunds.html>

Application Fee and Homestay Placement Fee: Non-refundable

Tuition Fee:

Full tuition, less \$500 administration costs, will be refunded if Citizenship and Immigration Canada (CIC) does not issue a Study Permit. To obtain the refund, the student must provide:

- The original rejection letter from Citizenship & Immigration Canada (CIC)
- The original Limestone DSB Letter of Acceptance
- The original tuition fee payment receipt

Two-thirds of the tuition fee will be refunded if the student withdraws prior to the first day of the semester.

One-half of the tuition fee will be refunded if the student withdraws at any time during the first calendar month of the semester (i.e., September or February).

No tuition fee refund will be provided if a student withdraws after September 30th of the first semester, or February 28th of the second semester, or is withdrawn from the program due to faulty documents, failure to comply with program or homestay rules, or is charged with a criminal act in Canada.

Security Deposit:

The security deposit is held by Limestone in trust and may be used for incidental expenses such as homestay property damage, lost textbooks, airport transfer, and extra homestay payments. Upon the student's departure from Limestone, any remaining security deposit will be refunded directly to the student by cheque.

Part D: Acknowledgement

By submitting this application form, I certify that I understand the terms of the Participation Agreement and Refund Policy. I acknowledge that Limestone District School Board reserves the right to withdraw students for failing to abide by the terms of the Participation Agreement. I understand that it normally takes **at least** two academic years to meet the requirements of the Ontario Secondary School Diploma. Limestone District School Board reserves the right to share all school and homestay related information directly with the student's parents, which may involve communicating through a local representative in the home country. In the absence of a valid exemption, I give consent to the local public health authority to administer any missing immunizations that are required by Ontario's Immunization of School Pupils Act.

STUDENT SIGNATURE: _____

Date: _____

PARENT SIGNATURE: _____

Date: _____